

## BANQUET AND MEETING ROOM RENTAL CHARGES

Venue	2F				3F			4F		
	Coriander	Residence Basil	Residence Anise	Drawing Room	Grand Ballroom	Grand Ballroom East / West	Tarragon	Thyme A - E*	Laurel / Lavender	
Exhibition	Full Day	2,800,000	1,800,000	1,500,000	1,000,000	7,000,000	3,900,000	2,800,000	300,000	600,000
		A full day is considered a 12 hour period between 7:00 AM - 10:00 PM								
	Additional Hour	300,000	200,000	170,000	120,000	728,000	420,000	300,000	30,000	60,000
Meeting	9:00 AM - 4:00 PM	1,800,000	1,200,000	1,000,000	700,000	4,600,000	2,500,000	1,800,000	200,000	400,000
	2 Hours (9:00 AM - 4:00 PM)	600,000	400,000	340,000	240,000	1,500,000	900,000	600,000	60,000	120,000
	Additional Hour	300,000	200,000	170,000	120,000	750,000	450,000	300,000	30,000	60,000
Meeting with Banquet	9:00 AM - 4:00 PM	1,300,000	1,000,000	800,000	550,000	3,700,000	1,850,000	1,300,000	150,000	300,000
	2 Hours (9:00 AM - 4:00 PM)	440,000	320,000	260,000	150,000	1,200,000	660,000	440,000	40,000	80,000
	Additional Hour	220,000	160,000	130,000	90,000	600,000	330,000	220,000	20,000	40,000
Banquet	2 Hours	120,000	100,000	80,000	60,000	300,000	200,000	120,000	20,000	40,000
	Additional Hour	60,000	50,000	40,000	30,000	150,000	100,000	60,000	10,000	20,000

\* The room charge is per room respectively.

- The prices are in Japanese yen and are subject to consumption tax and 15% service charge.
- Rates are subject to change without prior notice.

Salon	Salon I - V*		Salon VI
	2 Hours (9:00 AM - 4:00 PM)	35,000	45,000
Additional Hour	12,000	17,000	

Preparation / set-up on the day before the event

- Before 4:00 PM = 100% of the exhibition rate (full day) will be charged
- After 4:00 PM = 50% of the exhibition rate (full day) will be charged
- After 10:00 PM = 20% of the exhibition rate (full day) will be charged

Preparation / set-up on the day of the event

- Meeting room extension charge x number of hours will be applicable.
- Usage of the meeting room one hour prior to the reserved time is free of charge.

Breakfast meeting

- Meeting room charge will be applicable.

Early morning and late evening rental

- An additional 50% of the agreed rental price will be charged for use or extension of the venue between 10:00 PM - 7:00 AM

Should you wish to begin a meeting from 4:00 PM, kindly contact our Sales Department for further information.